

Tuddenham Village Hall Committee Meeting
15 April 2025 at 7pm

Present: Gill Ford, Anne Ball, Graham Dudley (Deputy Chairperson), Sally Murray (Secretary), Rob Gray, John Norman (Treasurer), Val Ewing, Carron Bignell, Lauren Colchester

Item	Discussion	Outcome/action
1.	<u>Apologies</u> Angela Davidson.	
2.	<u>The minutes of the last meeting</u> All trustees accepted the minutes of the meeting held on 18 March 2025.	
3.	Rachel Nouse from the Playing Fields Committee attended the meeting to discuss the Sports Festival they plan to organize in July. The festival, held at the playing field from 4 pm on Friday, July 18, includes a BBQ, bar, and various activities for both adults and children, such as bowls and cricket competitions. The PF Committee has also invited the Bury Cornhole Society to run an activity. Rachel suggested partnering with the VH Committee for the event to provide tea, coffee, and a wet weather venue. The Purple Pantry will provide ice creams, which could be served from the VH. AB suggested setting up the pool table and outdoor garden games to showcase the youth group activities. This is a fundraising event for the playing fields, so the VH cannot use it as an opportunity to raise funds. However, it may be possible for the VH to start the event earlier at 3 pm before the main event at the Playing Fields. Rachel will create flyers to advertise the event and place adverts in the Umbrella. Volunteers are needed to deliver flyers around the village.	
	<u>Matters arising</u> <ul style="list-style-type: none"> Wingnut Websites have begun work on creating the new Village Hall website. LC demonstrated the website with screen shots on her laptop. The Trustees were impressed with the progress so far. A new larger 360lt refuse bin has been ordered and now waiting delivery. LC will chase Andrew Garnett has been contacted to fit the front door lock. He has visited but needs to contact the manufacturer for more instruction LC/JN is investigating the remote electronic locking system for the Hall front doors. No further correspondence from WS Council regarding the solar panels' installation as yet. BBQs – it was agreed that BBQs would not be allowed at the VH. Insurance – GD has contacted the hall's insurance company as he has found some discrepancies in the contract which have now been amended. GD has declared that the Hall is adjacent to playing fields to the insurance company who have increased the premium to £1048 which was agreed by committee 	<p>LC to do</p> <p>LC to do</p> <p>GD to do</p> <p>LC/JN to do</p>
	<u>Youth Club update</u> <ul style="list-style-type: none"> AB, GD, VE, and RG had a productive meeting with Adam Tillbrook, who assured the Trustees of his capability to run the Youth Group. He has gathered past information from Amanda Spence and taken over the 	

	<p>financial accounts. Adam plans to relaunch the Group in September after the school holidays.</p> <ul style="list-style-type: none"> ○ Adam will be asked to attend the Sports Festival to promote the Youth Group. ○ LC reported that the VH Committee need to have a safeguarding lead – AB volunteered to take on this role. 	<p>AB to do</p> <p>AB to do</p>
4.	<p><u>Event monitoring update</u></p> <ul style="list-style-type: none"> • Please see separate sheet for details sent by RG 	RG to do
5.	<p><u>Treasurer Update</u></p> <p>JN reported as follows: Prepared an annual report which he tabled at the meeting</p> <p>JN has also prepared a budget which he tabled at the meeting.</p>	
6.	<p><u>Hall Management</u></p> <p>All progressing well.</p>	
7.	<p><u>Future Events</u></p> <ul style="list-style-type: none"> • Internet Workshop - RG expressed concern that he was only competent on his own IT system therefore was not confident to continue to run the sessions for the time being. JN has a contact at Microsoft who he will ask if he could provide training ideas. • SM/CB proposed distributing daffodil bulbs to all households in the village to enhance its appearance in the spring, with the condition that they are planted in front gardens or grass verges. It was suggested to request funding from the Parish Council for this initiative. LC recommended organizing an event in the autumn to distribute the bulbs. Angela Davidson will be contacted regarding this matter. • Tuddenham Talks – Di Farrell Thomas has offered to talk about her run/adventure over the Sahara Desert which will be held on either 1 or 8 July. • AB enquired to the BTO about them giving a talk later in the year however AB advised the committee that there is a charge of £70 a talk. • The next Quiz Night will be held on 14 June. SM has booked the fish and chip van. RG to publicise. It was agreed to increase the price to £15 per head. • Di Farrell Thomas will be invited to attend the next committee meeting to discuss her village photography competition. • Silent disco - VE has contacted a company who will charge £172 to supply 60 headsets. VE can provide a playlist, lighting and a DJ. The VH to provide snacks for £5 per ticket. The event will be held on Saturday 1 November. LC will advertise on website village hall website. RG to promote in the Umbrella magazine. 	<p>RG to do.</p> <p>RG to do</p> <p>SM to do</p> <p>VE to do</p>
	<p><u>Opening and Closing of Hall</u></p> <ul style="list-style-type: none"> • RG summarised the opening and closing of the Hall and asked for volunteers to cover any outstanding gaps. 	RG to do

10.	<u>Any other Business</u> <ul style="list-style-type: none"> • It was decided not to service the clock. • The Village Hall clean up went well and was well attended. 	
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Meeting closed 9.00pm

Next Meeting – 20 May 2025 at 7pm.